

MINUTES OF THE JANUARY 2, 2019  
REGULAR TOWN BOARD MEETING  
Town Hall – 7:00 P.M.

**PRESENT:** Warren Luedke, Roger Rortvedt, Gene Blindauer, Jack Hanke, Glen Kruschke, Atty. Hughes, Laura S Raeder, and the Public

**ABSENT:** None

The January 2, 2019 Regular Town Board Meeting opened with the Pledge of Allegiance and was called to order by Chairman Luedke. **A motion was made by Blindauer and seconded by Rortvedt to approve the Minutes of the December 4, 2018 Regular Town Board Meeting & the December 27, 2018 Special Town Board Meeting. Motion Carried.**

**Sheriff's Dept. Report** – No one was present from the Sheriff's Dept.

**Fire Department Report** - Chief Fellows presented members with copies of the December Report. He reported that members continued their training in various operations for a total of 1,033 hours in December with a total of 6,995 hours for 2018. He stated that for 2018 they completed 431 Fire Inspections. Town Board Members were invited to the Fire Department Banquet which will be held on Saturday, February 2<sup>nd</sup>.

Matt Parmely was present to discuss complaints concerning his open burning of landscape waste materials. Board members explained to Matt that they have had several complaints of the constant burning and smoke. Matt stated that he has tried to find a market for his chippings, etc. and has not been successful. He does try to keep an eye on it. He appreciated being aware of the problem and stated that the Fire Dept. and the Sheboygan County Sheriff's Dept. is aware of the burning.

**It was moved by Blindauer and seconded by Hanke to approve a Picnic License for Winooski Bowmen for January 12, 2019. Motion Carried.**

**A motion was made by Kruschke, seconded by Hanke and CARRIED to approve Use of the Town Hall for Renae Lorenz for December 21, 2019.**

Names were drawn for the placement on the April Ballot – Chairman – Warren Luedke; Supervisors – (1) Jack Hanke, (2) Glen Kruschke; Constable – John Laack.

The date for reviewing Applications for the Clerk/Treasurer Position was set for January 15, 2018 at 6:30PM. The Board will also review and update the Zoning Ordinance (Signs) to comply with the State at this time.

WTA District Meeting will be held on February 2<sup>nd</sup> in Manitowoc. Warren, Glen, Jack and Roger will attend in Manitowoc and Gene will attend in Ripon on February 1<sup>st</sup>.

**Chairman Report** – Chairman Luedke reported that Roger Laning has agreed to help and work on the Paser Report for the Town. **It was moved by Rortvedt and seconded by Blindauer to appoint and allow Mr. Laning to complete and submit the State Paser Report. Motion Carried.**

Warren stated that he has received some complaints from neighbors on Candlestick Road about a neighbor that is filling the ditches with brush.

**Atty. Hughes Report** - Atty. Hughes had nothing to report.

**Public Input** - John Berenz was present and reported on some long range concerns: He stated that the roof has leaked in the old bathrooms and that the paint has been peeling off the walls. He did grind it off, but feels it needs to be painted and that the bathrooms need repair. John also suggested purchasing LED lights and that the roof should really be replaced. He also stated that when the kitchen is remodeled that the exhaust fan is not working, that the motor most likely is burned out. He also reported that the Board should consider blacktopping the east side, next to the building. He feels these items should be looked into and done this spring.

Glen reported that he has looked into purchasing new stackable chairs for the Town Hall, as the wooden chairs that we have are not in too good of shape. Board members agreed and **A motion was made by Hanke and seconded by Rortvedt to allow the purchase of 80 new stackable chairs for about \$1,600. Motion Carried.**

There were no building permits from December 27<sup>th</sup> – December 31<sup>st</sup> and the bills were approved. There being no further business, **A motion was made by Rortvedt and seconded by Hanke to adjourn the meeting. Motion Carried.**

Laura S. Raeder, Clerk/Treas.  
Town of Plymouth

MINUTES OF THE JANUARY  
SPECIAL TOWN BOARD MEETING  
January 15, 2019 - Town Hall – 7:00 P.M.

**PRESENT:** Warren Luedke, Roger Rortvedt, Gene Blindauer, Jack Hanke, Glen Kruschke, Janice Abraham, Jim Lubach, Willy VanSluys, Atty. Hughes, Laura S Raeder, and the Public

**ABSENT:** None

The January 15, 2019 Special Town Board Meeting opened with the Pledge of Allegiance and was called to order by Chairman Luedke.

The purpose of the Special Town Board Meeting was to review and discuss updates to the Town Zoning Ordinance. Atty. Hughes explained that we needed to update some changes under 5 of our Zoning Districts to be in compliance with the State. The 5 Districts include: B-1 (Local Business District); B-2 (Highway Business District); M-1 (Industrial District); M-2 (Mineral Gravel District) and the R-2 (Planned Mobile Home Park District (unsewered)).

Atty. Hughes explained that the Town was in compliance, but in 2015 a court case changed this. He will draft an Ordinance with the changes which will allow Permitted Uses in these Districts, as now there are only Conditional Uses. The Zoning Commission will meet and recommend to the Town Board and then the Town Board will approve the changes so they will to comply.

Atty. Hughes also stated that our Zoning Commission requires 5 members. At the present we have 3 members. The draft of the Ordinance will include this change and will be placed on the March agenda.

There being no further business, **A motion was made by Blindauer and seconded by Krushke to adjourn the Special Town Board Meeting. Motion Carried.**

Laura S. Raeder, Clerk/Treas.  
Town of Plymouth

TOWN OF PLYMOUTH  
SPECIAL TOWN BOARD MEETING  
January 23, 2019 - Town Hall – 6:30 P.M.

**PRESENT:** Warren Luedke, Roger Rortvedt, Gene Blindauer, Jack Hanke, Glen Kruschke, Atty. Hughes, and Laura S. Raeder

The January 23, 2019 Special Town Board Meeting opened with the Pledge of Allegiance and was called to order by Chairman Luedke.

The purpose of the Special Town Board Meeting was to Designate Co-Signers on the Town of Plymouth's Bank Account at Wells Fargo Bank. Atty. Hughes presented members with a Resolution to appoint Chairman Luedke and Clerk Raeder as Co-Signers of the Account. **It was moved by Kruschke, seconded by Blindauer and CARRIED to adopt the Resolution.**

**A motion was made by Rortvedt and seconded by Kruschke to adjourn and go into Closed Session to Interview the Town Clerk/Treasurer Applicants pursuant to Sec. 19.85 (1) (c). A roll call vote was taken: Luedke, Yes; Rortvedt, Yes; Kruschke, Yes; Blindauer, Yes; Hanke, Yes. Motion Carried.**

The Board interviewed the applicants. **It was moved to adjourn the Closed Session, A roll call vote was taken: Luedke, Yes; Rortvedt, Yes, Kruschke, Yes; Blindauer, Yes; Hanke, Yes. Motion Carried.**

Laura S. Raeder, Clerk/Treas.

MINUTES OF THE FEBRUARY 5, 2019  
PUBLIC HEARING & REGULAR TOWN BOARD MEETING  
Town Hall – 7:00 P.M.

**PRESENT:** Warren Luedke, Roger Rortvedt, Gene Blindauer, Jack Hanke, Glen Kruschke, Atty. Hughes,  
Laura S Raeder, and the Public

**ABSENT:** None

The February 5, 2019 Regular Town Board Meeting opened with the Pledge of Allegiance and was called to order by Chairman Luedke. **A motion was made by Rortvedt and seconded by Kruschke to approve the Minutes of the January 2, 2019 Regular Town Board Meeting; the January 15,**

**Sheriff's Dept. Report** – No one was present from the Sheriff's Dept.

**Fire Department Report** - Chief Fellows presented members with copies of the January monthly report. A total of 380 hours of training were reported. There were 31 fire inspections for the month. Chief Fellows reported to the Board that Engine 20 has been in for repair of the engine that has burned up. Denis has prices to replace it or to re-furbish it. He also stated that new tires were put on Tender 24. **A motion was made by BLindauer and seconded by Kruschke to allow Chief Fellows to go ahead with a new generator for \$10,000 on Engine 20. Motion Carried.**

American Transmission Company requested a Temporary Conditional Use Permit to allow them to operate a Temporary Storage of Construction Equipment & Materials located at N5824 County Road S. No one was present to represent them, however, it was explained that they are looking for space only for their equipment. Several neighbors questioned the amount of traffic and it was explained that any traffic will be from their drivers and workers. **It was moved by Kruschke and seconded by Blindauer to grant the petitioners their request until the end of December 2019. Motion Carried.**

Mike Kober presented a Certified Survey Map for Jeff Goelzer for his property on Lanes End. Mike explained that the property was rezoned and a Certified Survey Map was approved in 2002, but the map was never recorded. Mike stated that Lots 1 & 2 are zoned A-2 and Lot 3 is zoned C-2. **A motion was made by Kruschke, seconded by Rortvedt and CARRIED to approve the Certified Survey Map.**

Mike Limberg reported to the Board that AT&T is applying to the Town of Greenbush for a Building Permit and that they need to notify the Town of Plymouth and Village of Glenbeulah, as they are the property owners.

**It was moved by Kruschke and seconded by Blindauer to approve Use of the Town Hall for Barb Peterson for March 30<sup>th</sup>. Motion Carried.**

**A motion was made by Kruschke and seconded by Hanke to approve the Building Inspectors Agreements: General Construction, Charles Mayer; Plumbing Inspector, Brett Reichardt; and Electrical Inspector, Mike Chappy with an increase for the Mike Chappy to \$150.00 per inspection, which will now be the same as the Plumbing Inspector. Motion Carried.**

The Board will meet on Monday, February 11<sup>th</sup> at 6:30PM to go into Closed Session to hire a new Clerk/Treasurer.

**Chairman Report** – Warren reported that he has received a request from Steigerwaldt stating that they will be doing utility work in the Town and crossing roads with overloaded equipment. **It was moved by Blindauer and seconded by Hanke to hold the Company liable for any damage done to the roads. Motion Carried.**

Warren also reported there is a new program coming out that would allow Towns to be eligible for grant money to fix bridge repairs.

**Atty. Report** – Atty. Hughes reported that our current Zoning Ordinance is out of compliance and we need to add some uses to some of the Zoning Districts. The changes would go before the Zoning Commission and the Town Board. This will be placed on the March agenda.

The January Building Permits were reviewed and the bills were approved. There being no further business, **A motion was made by Blindauer and seconded by Rortvedt to adjourn the meeting. Motion Carried.**

Laura S. Raeder, Clerk/Treas.  
Town of Plymouth

TOWN OF PLYMOUTH  
SPECIAL TOWN BOARD MEETING  
February 11, 2019 – 6:30PM

**PRESENT:** Warren Luedke, Roger Rortvedt, Glen Kruschke, Gene Blindauer, Jack Hanke, Atty. Hughes, & Laura S. Raeder

The Special Town Board Meeting opened with the Pledge of Allegiance and was then called to order by Chairman Luedke.

**A motion was made by Kruschke and seconded by Rortvedt to meet in Closed Session to Hire the Town Clerk/Treasurer pursuant to Sec. 19.85 (1) (c). A roll call vote was taken: Luedke, yes; Rortvedt, yes; Kruschke, yes; Blindauer, yes; Hanke, yes. Motion Carried.**

**It was moved by Rortvedt, seconded by Kruschke to adjourn the Closed Session: A roll call vote was taken: Luedke, yes; Rortvedt, yes; Blindauer, yes; Kruschke, yes; Hanke, yes. Motion Carried.**

**A motion was made by Kruschke and seconded by Rortvedt to offer Gretchen Conto to the Clerk/Treasurer Position. Motion Carried.**

**It was moved by Hanke, seconded by Kruschke and CARRIED to offer Gretchen as full-time Clerk/Treasurer a salary of \$30,000 a year and \$15.00 per hour while training (Deputy Clerk), with 2 days paid vacation. Motion Carried.**

**A motion was made by Kruschke and seconded by Blindauer to offer Laura S Raeder, the Deputy Clerk position for \$15.00 per hour, after Gretchen assumes the position of Clerk/Treasurer to be available when needed.**

**It was moved by Rortvedt, seconded by Blindauer to adjourn. Motion Carried**

Laura S. Raeder, Clerk/Treas.  
Town of Plymouth

MINUTES OF THE MARCH 5, 2019  
PUBLIC HEARING & REGULAR TOWN BOARD MEETING  
Town Hall – 7:00 P.M.

**PRESENT:** Warren Luedke, Roger Rortvedt, Gene Blindauer, Jack Hanke, Glen Kruschke, Atty. Hughes, Janice Abraham, Willy VanSluys, Jim Lubach, Laura S Raeder, and the Public

**ABSENT:** None

The March 5, 2019 Public Hearing was called to order by Janice Abraham, Zoning Commission Chairperson. The Clerk read the notice explaining the purpose of the meeting, that being Item #1 – To consider a Proposed Ordinance Amending the Town of Plymouth Zoning Ordinance to create permitted uses in the B-1 (Local & General Business District); B-2 (Highway Business District); M-1 (Industrial District); M-2 (Mineral Gravel District); and R-2 (Planned Mobile Home Park District). Janice explained that the Board needed to make these additions as permitted uses in the above named zoning districts to comply with the State. Atty. Hughes reviewed the changes. **A motion was made by Lubach and seconded by VanSluys to recommend to the Town Board to accept the proposed changes. Motion Carried.**

Item #2 – To increase the number of members of the Zoning Commission from three (3) members to five (5) members, to bring our Zoning Ordinance in compliance with the State requirements. **It was moved by VanSluys and seconded by Lubach and recommend to the Town Board to increase our Zoning Commission to five (5) members. Motion Carried.**

The Zoning Commission adjourned and the Town Board Public Hearing & Regular Town Board Meeting was called to order by Chairman Luedke. **A motion was made by Rortvedt and seconded by Blindauer to approve the minutes of the February 5, 2019 Public Hearing & Regular Town Board Meeting and the February 11, 2019 Special Town Board Meeting. Motion Carried.**

**Sheriff's Dept. Report** - No one was present

**Fire Dept. Report** - Chief Fellows gave the February monthly report for the Fire Dept. Members completed 426 hours of training for the month of February. Chief Fellows reported on the call for the month and also stated that 37 inspections were completed in February.

**Discussion & Possible Action** –

**It was moved by Rortvedt and seconded by Kruschke to Amend the Town of Plymouth Zoning Ordinance to create permitted uses in the B-1 (Local & General Business District); B-2 (Highway Business District); M-1 (Industrial District); M-2 (Mineral Gravel District); and R-2 (Planned Mobile Home Park District). Motion Carried.**

**A motion was made by Kruschke and seconded by Blindauer to Increase the number on the Zoning Commission from three (3) members to five (5) members. Motion Carried.**

A representative from NET-LEC LLC was present to request a Conditional Use Permit to allow them to place 96 count fiber optic cable, both aerially and underground in the Town of Plymouth. It was explained that this cable will be going from Sheboygan through Plymouth, with most of it being aerial and some being buried near Rocky Knoll. **A motion was made by Kruschke, seconded by Hanke and CARRIED to grant the Conditional Use Permit.**

Randy Bermke was present along Mike Kleist, from Buteyn-Peterson Construction appeared requesting a Conditional Use Permit to continue their non-metallic mine for sand & gravel extraction, located at W6255 Branch Road. Mike explained that they plan to continue to reclaim as they go along. **It was moved by Hanke and seconded by Blindauer to grant the Renewal of the Conditional Use Permit. Motion Carried.**

**A motion was made by amend the motion from the February 5, 2019 Public Hearing & Regular Town Board Meeting to make ATC and its construction contractor, Henkels & McCoy liable for any road damage/damages due to Oak Road & and Country Aire Road while the rebuild instead of Steigerwaldt as stated from last month's meeting. Motion Carried.**

**It was moved by Hanke and seconded by Kruschke to appoint Drew Fritz and Jeff Rortvedt as the two new members on the Zoning Commission. Motion Carried.**

**A motion was made by Kruschke, seconded by Blindauer and CARRIED to approve Use of the Town Hall for Lonni Buhler for April 20<sup>th</sup>.**

**It was moved by Blindauer and seconded by Kruschke to change the date of the April Meeting to Wednesday, April 3, because of the Election on the first Tuesday. Motion Carried.**

It was announced that the Annual Meeting will be held on Tuesday, April 16, 2019 at 7:00PM.

Gretchen Conto was introduced as the new Clerk/Treasurer.

**Chairman Report** – Warren reported that there was a mistake made in the quote for the Towns portion of the bridge on Woodland Road. The quote was originally for about \$40,000 and will now be about \$140,000. He also reported that the bridge on Short Cut Road is becoming a liability and that the town should look into closing the road.

**Atty. Report** – Atty. Hughes had nothing to report.

**Public Input/Comment** - Mia Schechter, representing Orion was present to introduce herself and explain that her company is interested in doing a Solar Farm with solar panels in the Town of Plymouth. She explained that they have contacted property owners and would lease the land. Mia stated this is in the very early stages and there are many stages to go through. They need to contract with the land owners, work with the Utilities and the Town.

Glen questioned the number of tax refund checks and if there is be a different way to handle them.

There being no further business, the building permits were reviewed and the bills approved, **A motion was made by Rortvedt and seconded by Kruschke to adjourn the meeting.**

Laura S. Raeder, Clerk/Treas.  
Town of Plymouth

MINUTES OF THE APRIL 3, 2019  
TOWN BOARD MEETING  
Town Hall – 7:00 P.M.

**PRESENT:** Warren Luedke, Roger Rortvedt, Glen Kruschke, Gene Blindauer, Jack Hanke, Laura Raeder, Gretchen Conto and the Public

**ABSENT:** None

The April 3, 2019 Town Board Meeting was opened with the Pledge of Allegiance and was called to order by the Chairman Luedke. **A motion was made by Rortvedt and second by Blindauer to approve the Minutes from March 5, 2019 Town Board Meeting. Motion carried.**

**Sheriff's Dept Report** – No one was present from the Sheriff's Dept.

**Fire Department Report** – Chief Fellows presented board member with copies of the March monthly report. A total of 455 hours of training were reported. There were 111 fire inspections for the month. He reported that the new engine will be put in truck -Engine 20 on 4/22/19. Bid for rust repair is \$6850 by Red Power on old truck, Tendor 24.

**Discussion of these items**

Mark Rosenthal appeared to further discuss continuing water problems on Inez Ct. He suggested replacing the culvert to help correct the problem. Possible solutions were discussed. Warren will follow up with the County.

A Certified Survey Map for Stemper, Triple J Partnership LLC on CTH C was presented to the Board. **A motion was made by Kruschke, second by Blindauer to approve the Certified Survey Map. Motion carried.**

Aaron Brault was present from the Sheboygan County Planning Dept. to present information about Biking/Hiking Trails at Rocky Knoll. This is the last of the money that was granted to Sheboygan County for trails, etc. When they met with the neighbors of Rocky Knoll, they had some that were not in favor, but the campground and Road America were all supportive. They also plan to connect trail from behind old utilities to Meyer Park and replace pedestrian bridge. Generations approached county to connect Old Plank Trail to Generations and they've been working on route with property owners.

**A Motion was made by Kruschke to approve a Picnic License for Winooski Bowmen for April 27<sup>th</sup> and second by Hanke. Motion carried.**

**A Motion was made by Hanke to approve use of Town Hall for Dave Capelle for May 19<sup>th</sup> and second by Blindauer. Motion carried.**

Board members set Wednesday, May 15 @ 6:30pm for 10-Year Update for our 20-Year Comprehensive Plan with Kevin Struck (Zoning & Town Board Approval), and reminded of the Annual Town Board Meeting, Tuesday, April 16<sup>th</sup> at 7:00PM. Board members were also reminded of the Open Book on Wednesday, May 1 from 4-6pm and Board of review on Thursday, June 13 from 6-8pm.

**Chairman Report** – Warren reported that he met with a County representative on the water issue on Inez Ct. Also, Board needs to make annual road inspection sometime in April, tentatively 4/15 @ 8am. Also, Katrina Poppe sent letter re: speed limit sign on Oak Rd. A study is being done on Shortcut Rd for options (barricade & make pedestrian bridge or make turn around).

**Attorney Report** – Atty. Hughes was not present.

Public Input/Comment – John Mersberger asked if bridge on Woodland is still going out this year yet. Also asked if County is resurfacing Hwy 67.

Matt Parmley Lawn Fertilization Company had some questions regarding signage on his property on STH 57.

The March Building Permits were reviewed and the bills were approved. There being no further business, **a Motion was made by Rortvedt and second by Kruschke to adjourn the meeting. Motion carried.**

Laura S. Raeder  
Clerk/Treasurer



MINUTES OF THE APRIL 16, 2019  
TOWN OF PLYMOUTH ANNUAL MEETING  
Town Hall – 7:00 PM

**PRESENT:** Warren Luedke, Roger Rortvedt, Glen Kruschke, Gene Blindauer, Jack Hanke  
Laura S. Raeder, Gretchen Conto and the Public

**ABSENT:**

The April 16, 2019 Town of Plymouth Annual Meeting was called to order by Chairman Luedke and followed by the Pledge of Allegiance. **A motion was made by Roger Rortvedt and seconded by Glen Kruschke to adopt the agenda. Motion Carried.**

Chairman Luedke announced the Election Results from the April 2, 2019 Spring Election:

Chairman – Warren Luedke - 660  
Supervisor – Jack Hanke – 554  
Supervisor – Glen Kruschke – 495  
Constable – John Laack - 614

It was moved by Glen Kruschke and seconded by Roger Rortvedt to approve the minutes of the April 18, 2018 Town of Plymouth Annual Meeting. Motion Carried.

The Treasurer gave the Treasurer's Report. A motion was made by Glen Kruschke, seconded by Jack Hanke and CARRIED to accept the Treasurer's Report.

The Clerk presented the Annual Report for the year 2018. Questions were asked and answered. A motion was made by Gene Blindauer and seconded by Glen Kruschke to approve the 2018 Annual Report as presented. Motion Carried.

**UNFINISHED BUSINESS –**

There was no unfinished business.

**NEW BUSINESS –**

It was moved by Gene Blindauer, seconded by Russ Vanderkin, and CARRIED to Authorize the Town Board to Borrow Money if needed.

It was announced that the Annual Meeting for next year will be held on Tuesday, April 21, 2020.

A motion was made by Gene Blindauer and seconded by Jack Hanke to adjourn the 2018 Town of Plymouth Annual Meeting. Motion Carried.

Laura S. Raeder, Clerk/Treas.  
Town of Plymouth

MINUTES OF THE MAY 7, 2019  
TOWN BOARD MEETING  
Town Hall – 7:00 P.M.

**PRESENT:** Warren Luedke, Roger Rortvedt, Glen Kruschke, Jack Hanke, Laura Raeder, Gretchen Conto and the Public

**ABSENT:** None

The May 7, 2019 Town Board Meeting was opened with the Pledge of Allegiance and was called to order by the Chairman Luedke. **A motion was made by Luedke and second by Kruschke to approve the Minutes from April 3, 2019 Town Board Meeting. Motion carried.**

Atty Hughes swore in the Newly Elected Officials-Glen Kruschke & Jack Hanke, and Deputy Clerk-Gretchen Conto.

**Public Hearing:** To consider granting a Variance to Ken Wetenkamp to construct a 28' x 32' detached garage, which will be an additional building on his property, located at W6380 Barbara Way. **Board of adjustment members present: John Mersberger, John Capelle, Russ Vanderkin, Dave Karsten.** Neighbors had concerns that if every property (40 houses) in subdivision built an extra garage, there would be more garages than houses. Property owners stated covenant is in place in subdivision. Jim Hughes said covenant is really just between the property owners. Karsten & Capelle both agreed that it would be placed in a good position, in the back of lot on field. Ken has had Matt Mooney draft an amendment to the covenant, to change. He sent out 35 letters to neighbors, and received 34 positive for changing covenant.

**Motion-Karsten made motion to put off to next month.**

**Second-John Capelle, Opposed-Russ Vanderkin**

**Motion Carried**

**Sheriff's Dept Report** – No one was present from the Sheriff's Dept.

**Fire Department Report** – Repair of rust on Tendor 24 Firetruck (\$6,850 by Red Power) – Denis is going to talk to Red Power to try to negotiate price as it should have been done when built.

April report – 2% dues paid by insurance companies and Denis explained it goes towards his salary, equipment, etc. Engine 20 repair is finished.

**Discussion of these items**

a) To consider granting a Conditional Use Permit to Aaron Brault (Sheboygan County Planning & Conservation Department) to allow them to develop a single-track mountain biking/hiking trail at the 62-acre Rocky Knoll Health Care Center property located at N7135 Rocky Knoll Parkway.

Aaron informed the Board – Single track, 2 ft wide, to avoid cutting down trees. Trex Trailboss designed trails/loops. County supported w/ grant dollars. Wiscor is a college kid program of environmental students that will hand construct the trail. 5 miles total of trails. Max 5-7 cars there at once. No liability to the town, use at own risk. No hauling, just clearing and compacting. If night time becomes a problem, Aaron will address it.

**A Motion was made to approve the trail by Hanke, Second-Rortvedt. Motion carried.**

b) **Motion was made by Kruschke, Second-Hanke** to approve certified survey map for Mark Lange. **Motion carried.**

c) Discussed the estimate for roof replacement on Town Hall, remove and replace roof, \$28,670. Atty Hughes said if more than \$25,000, then we need to let out on bid. Ad in Review.

d) Estimates for painting of bathrooms/hallway of Town Hall  
Atty Hughes said if more than \$5,000, have to publish that work will be done.

e) **Motion was made by Kruschke, Second-Hanke to approve use of Town Hall for Bill & Susan Kuru for June 1, Kathy McCabe for June 22, Donald Baumann for June 29, and Alvin Entringer for December 7. Motion carried.**

f) **Motion was made by Rortvedt, Second – Kruschke to approve Operator License for Danielle Bilgrien for R Store. Motion carried.**

g) Reminder of meeting for 10-Year Update of our 20-Year Comprehensive Plan (Zoning and Town Board Approval) – Wednesday, May 15 @ 6:30pm

### **Chairman Report**

- Bridge/Road report – Amount we owe for bridge, \$43,800 this year and \$43,500 in 2020.
- Culverts out by Spur Lane, Inez Ct and Barbara Way
- Budgeting #'s for roads. Most likely will have \$100,000 to spend after bridge replacement. Hill & Dale Rd is possibility, also Rocky Lane.
- Hwy E resident water in basement. Nothing can be done, 1<sup>st</sup> time in 25 years it's been problem.
- Hwy 23 Project-Ground Breaking Ceremony May 8<sup>th</sup>, 3:30pm at Old Wade House

**Attorney Report** – Atty. Hughes did not have anything to add.

Public Input/Comment – Glen received call from Rodney Miller from Winooski Bowmen to pave driveway. Town has some agreement w/ Winooski. If we pave it, they would maintain it. Discussion.

The April Building Permits were reviewed and the bills were approved. There being no further business, **a Motion was made by Rortvedt and second by Kruschke to adjourn the meeting. Motion carried.**

Laura S. Raeder  
Clerk/Treasurer

Gretchen Conto  
Deputy Clerk/Treasurer

MINUTES OF THE MAY 14, 2019  
SPECIAL TOWN BOARD MEETING  
Town Hall – 7:00 P.M.

**PRESENT:** Warren Luedke, Jack Hanke, Janice Abraham, Jim Lubach, Drew Fritz, Willie Van Sluys, Laura S. Raeder, Gretchen Conto & Kevin Strucke

**ABSENT:** Roger Rortvedt, Glen Kruschke, Jeff Rortvedt & Russ Vanderkin

The May14, 2019 Special Town Board Meeting opened with the Pledge of Allegiance and was called to order by Chairman Luedke.

Kevin Strucke presented the Town Board and the Zoning Commission the 10 year update of the 20 year plan. If the Town Board and Zoning Commission does not adopt the 10 year update, then no properties can be rezoned. Once we receive the final draft from Kevin, the Zoning Commission will need to make the recommendation to the Board to approve, then the Town Board will need to make a motion to approve at a Public Hearing/Town Board Mtg (tentatively July or August Town Board mtg-needs to be published 30 days prior).

There being no further business, **it was moved by Hanke and seconded by Lubach to adjourn the Special Town Board Meeting. Motion carried.**

Laura S.Raeder, Clerk/Treas.  
Town of Plymouth

Gretchen Conto  
Deputy Clerk

MINUTES OF THE JUNE 4, 2019  
TOWN BOARD MEETING  
Town Hall – 7:00 P.M.

**PRESENT:** Warren Luedke, Roger Rortvedt, Glen Kruschke, Jack Hanke, Laura Raeder, Gretchen Conto and the Public

**ABSENT:** None

The June 4, 2019 Town Board Meeting was opened with the Pledge of Allegiance and was called to order by Chairman Luedke. **A motion was made by Rortvedt and seconded by Kruschke to approve the Minutes from May 7, 2019 Town Board Meeting. Motion carried.**

**Public Hearing:** To consider granting a Variance to Ken Wetenkamp to construct a 28' x 32' detached garage, which will be an additional building on his property, located at W6380 Barbara Way, which was tabled at the May meeting. **Board of adjustment members present: John Mersberger, John Capelle, Russ Vanderkin, Dave Karsten.** Neighbors were again present and had concerns regarding property values with additional buildings. The Board asked Atty Hughes if they could make a decision against the subdivision's covenant, and he explained that the only way the covenant is enforced is if neighbors would go to court, which would overrule a granted variance.

**A Motion was made by Vanderkin to deny the variance. It was seconded by Karsten. Motion Carried**

**Sheriff's Dept Report** – No one was present from the Sheriff's Dept.

**Fire Department Report** – Chief Denis Fellows presented the May Fire Dept. report.

**Discussion of these items**

a) Crystal Lake high water situation: Many property owners from Crystal Lake took turns speaking to the Board re: the high water on Crystal Lake. Some feel a no wake ordinance should be put in place for this summer. Others feel that it is up to the property owners to protect their own property's shore, pier, etc. A suggestion of a spillway was also brought up to help with future years of high water levels. Chairman Luedke said the Board will need to meet w/ the Town of Rhine Board to discuss.

b) **Motion was made by Kruschke, Seconded by Hanke** to approve a highway maintenance agreement from Sheboygan County for 1/1/2020-12/31/2020. **Motion carried.**

c) **Motion was made by Rortvedt, Seconded by Kruschke** to Approve Class "B" Liquor Licenses for: Brian Keller, Jackie Dimmig, Kraig Forcier, Dale Lanser, Michael Kertscher, Tom Elias, and Heidi Asipi. **Motion carried.**

d) **Motion was made by Rortvedt, Seconded by Hanke** to Approve Class "B" Fermented Malt Beverage Licenses for: Bill Murphy, Agent for Rhine-Plymouth Field & Stream; Stacey Iserloth for (3): 2 Concession Stands at Road America & (1) Plymouth Rock Poolside Café; Sarah Jones for Concession Stand at Road America; David Bardon/Elkhart Lake Lions Club for Concession Stand at Road America; Lisa Schoeneman, Agent for St. John the Baptist for Concession Stand at Road America; Bryan Perl for Concession Stand at Road America; Mike Kertscher for Road America. **Motion carried.**

e) **Motion was made by Hanke, Seconded by Kruschke** to approve Class "A" Combination Beer & Liquor License for: Sara Rosenberg, Agent for R Store and Christina Kortnetzke, Agent for Plymouth Rock. **Motion carried.**

f) **Motion was made by Kruschke, Seconded by Rortvedt** to approve Class "A" Fermented Malt Beer License for: Matthew Russ, Agent for Mills Fleet Farm. **Motion carried.**

g) **Motion was made by Hanke, Seconded by Rortvedt** to approve the following Operators Licenses: Todd Kringel and Stephanie Loesing for Plymouth Optimist stand at Road America; Michael Dimmig for Lakehouse Bar & Grill; Lisa Bocchini and Donald Meyer for Sir Lanserlot Golf Course; Dylan Hertel for St. John Baptist stand at Road America; William Stonecipher and Scott Schaetz for Rhine Field & Stream; Michelle Ekes for Road America; Denice Wierus and Rebecca Swoverland for Mills Fleet Farm Gas Mart; Jeffrey Becker for Nap's Place. **Motion carried.**

h) **Motion was made by Kruschke, Seconded by Rortvedt** to approve the use of the Town Hall for Kathryn Mueller on July 27, 2019.

i) Letter was reviewed from the City of Plymouth notifying the Town that the properties at 400, 408 & 412 S Highland Ave have been annexed to the City.

j) Town Board members were reminded of the Board of Review meeting on Thursday, June 13<sup>th</sup> from 6-8pm.

#### **Chairman Report**

- Culvert & water issues continue on Inez Ct & Judy Dr. Engineer from Sheb Co. is going to write a letter to the State of WI, due to the construction on Hwy 23, which could potentially make the water issue worse.
- Gary Vanderkin sent a letter of interest in regards to the open chair on the Town Board

**Attorney Report** – Atty. Hughes did not have anything to add.

Public Input/Comment – There were no public comments.

The May Building Permits were reviewed and the bills were approved. There being no further business, **a Motion was made by Rortvedt and seconded by Kruschke to adjourn the meeting. Motion carried.**

Laura S. Raeder  
Clerk/Treasurer

Gretchen Conto  
Deputy Clerk/Treasurer

MINUTES OF THE JUNE 13, 2019  
TOWN OF PLYMOUTH – BOARD OF REVIEW

**PRESENT:** Roger Rortvedt, Jack Hanke, Atty. Hughes, Laura S. Raeder & Gretchen Conto

**ABSENT:** None

The June 13, 2019 Board of Review was called to order by Clerk, Laura S. Raeder. **A motion was made by Hanke, and seconded by Rortvedt to appoint Roger as Chairperson. Motion Carried.**

The Clerk reported that the following members were WTA Certified Board of Review Trained on February 2, 2019: Rortvedt, Hanke, & Raeder.

The Assessor was sworn in by the Clerk and the Assessment Roll was certified and turned over to the Town Board.

There were no appointments and no one appeared during the 2 hour required time, therefore, **it was moved by Hanke and seconded by Rortvedt to adjourn the 2019 Board of Review. Motion Carried.**

Laura S. Raeder, Clerk/Treas.  
Gretchen Conto, Deputy Clerk/Treas.  
Town of Plymouth

MINUTES OF THE JUNE 18, 2019  
COMBINED TOWN BOARD SPECIAL MEETING  
Town of Rhine Town Hall – 6:00 P.M.

**PRESENT:** Warren Luedke, Roger Rortvedt, Glen Kruschke, Jack Hanke, Laura Raeder, Gretchen Conto, the Town of Rhine Town Board, the Sanitary District Board and the Public

**ABSENT:** None

The meeting was called to order by the Town of Rhine Chairman Ron Platz. He explained the reason for the meeting was to discuss the high water situation at Crystal Lake. He then opened the meeting for the public's input. Several property owners from Crystal Lake took turns speaking to the Boards. Some feel a no wake ordinance should be considered and others feel it is up to the property owner to protect their own property's shore, pier, etc. The Chairman then closed the meeting for public comments.

The Town of Rhine chairman continued the meeting that their options are to do nothing, issue Town Ordinances for both Rhine and Plymouth, or hand over the control to the Sanitary District Board. The Sanitary District Board currently takes care of the Lake and has the most knowledge of the Lake. If the Sanitary District would take over, the Towns would be responsible for boat enforcement.

The Town of Rhine then **made a motion and seconded it to enact the Resolution of the Town of Rhine Authorizing Sanitary District No. 1 of the Towns of Rhine & Plymouth to enact and enforce boating ordinances for Crystal Lake, Sheboygan County, Wisconsin.**

The Town of Plymouth Board then discussed and **a motion was made by Rortvedt and seconded by Hanke to enact the Resolution of the Town of Plymouth Authorizing Sanitary District No. 1 of the Towns of Rhine & Plymouth to enact and enforce boating ordinances for Crystal Lake, Sheboygan County, Wisconsin.**

The Town of Rhine then adjourned the meeting.

Laura S. Raeder  
Clerk/Treasurer

Gretchen Conto  
Deputy Clerk/Treasurer



MINUTES OF THE JULY 2, 2019  
TOWN BOARD MEETING  
Town Hall – 7:00 P.M.

**PRESENT:** Warren Luedke, Roger Rortvedt, Glen Kruschke, Jack Hanke, Laura Raeder, Gretchen Conto and the Public

**ABSENT:** None

The July 2, 2019 Town Board Meeting was opened with the Pledge of Allegiance and was called to order by Chairman Luedke.

**Public Hearing:** To consider granting a Variance to Ben Hill to replace his existing attached garage with a 40' x 48' attached garage, which will be closer to the side lot line and closer to the center line of the road than allowed, located at N6880 Moonlight Rd.

**Board of adjustment members present: John Mersberger, John Capelle, Russ Vanderkin, Dave Karsten, Jeff Rhude.** There were no neighbors present. Ben explained to Board of Adjustment members that their 2 car garage is small. More space is needed. Siding will match house. Asked about trees and Ben will only take down 4 trees, 2 are already dead Ash trees.

**A Motion was made by Vanderkin to approve the variance and seconded by Mersberger. Motion Carried.**

The Regular Town Board meeting continued.

**A motion was made by Hanke and seconded by Rortvedt to approve the Minutes from June 4, 2019 Town Board Meeting. Motion carried.**

**Sheriff's Dept Report** – No one was present from the Sheriff's Dept.

**Fire Department Report** – No one was present from the Fire Department.

**Discussion of these items**

a) The Board discussed the letter they received from Gary Vanderkin re: the opening on the Board. They did not receive any other letters of interest. **A motion was made by Rortvedt and seconded by Kruschke to appoint Gary Vanderkin to the Town Board. A Roll Call vote was taken and all Board members including the Town Clerk voted yes. Motion carried.** Attorney Hughes swore in Mr. Vanderkin as new board member appointed.

b) Crystal Lake resolution required that both Towns (Plymouth & Rhine) take part to turn full control of Crystal Lake over to the Sanitary District. Towns could relinquish rights in the future, if they so choose. **A Motion was made by Kruschke, seconded by Hanke** to accept the Resolution.

c) Burials in the Town of Plymouth was discussed. Chairman Luedke had received a call that a burial would take place on a non-conventional cemetery, at a residence. To avoid this in the future, the Board would need to amend a zoning code, and pass an ordinance. Atty Hughes stated it has to be disclosed on the property. Atty Hughes will check w/ Towns Association to see if there's a current ordinance in place in another Town.

d) **Motion was made by Hanke, Seconded by Kruschke** to approve the use of the Town Hall for David Capelle on December 25, 2019.

**Chairman Report**

Culvert & water issues on Inez Ct – Met w/ County Highway Engineer, who will talk with State to see what can be done. Possible culverts will be put in and billed to Town of Plymouth. West side of Hwy 23 needs some ditching, for subdivision water issue.

Pioneer Rd has an overflowing pond. Will trench to creek.

Another water issue on Hwy 57, across from Roadside Bar & Grill. County trying to get permission to drain on to state land.

No start date for bridge on Willow Rd by Sargento. Also putting #'s together for bridge on Willow Rd by Hanke farms.

Hill & Dale Rd will probably be top of the list for repair. Once receive bridge estimate, will know how much \$ can be spent on roads.

**Attorney Report** – Atty. Hughes received a phone call from resident across from Crystal Lake, stating the neighbor has beehives. Need to be zoned Agriculture, not Residential. Atty Hughes will write a letter to property owner.

Public Input/Comment – Russ mentioned Van Horn still unloads on Hwy O, right over hill.

The June Building Permits were reviewed and the bills were approved. There being no further business, **a Motion was made by Rortvedt and seconded by Kruschke to adjourn the meeting. Motion carried.**

Gretchen Conto  
Deputy Clerk/Treasurer

MINUTES OF THE AUGUST 6, 2019  
REGULAR TOWN BOARD MEETING  
Town Hall – 7:00 P.M.

**PRESENT:** Warren Luedke, Roger Rortvedt, Jack Hanke, Glen Kruschke, Gary Vanderkin, Janice Abraham, Jim Lubach, Willy Van Sluys, Drew Fritz, Atty. Hughes, Laura S Raeder, and the Public

**ABSENT:** None

The August 6 ,2019 Public Hearing & Regular Town Board Meeting opened with the Pledge of Allegiance and was called to order by Chairman Luedke.

The Public Hearing was called to order by Zoning Commission Chairperson, Janice. The clerk read the notice explaining the purpose of the Public Hearing that being 1) to consider a Proposed 10-year Update/addendum to the Town of Plymouth 20-Year Comprehensive Plan (2009) and to accept public comments on the proposed update.

Janice explained that the Town of Plymouth has proposed an addendum to the existing Comprehensive Plan that will 1) update basic demographic data per the 2010 U.S. Census; and 2) provide updated information regarding economic development, transportation, housing, agriculture, and natural resources. Janice further explained that the Zoning Commission had met with Kevin Struck,

**A motion was made by Jim and seconded by Drew to recommend the acceptance of the addendum to the Town Board. Motion Carried.**

The Public Hearing adjourned and the August Regular Town Board was called to order Chairman Luedke. **It was moved by Rortvedt and seconded by Kruschke to approve the minutes of the July 2, 2019 Regular Town Board Meeting. Motion Carried.**

**Sheriff's Report** - No one was present from the Sheriff's Dept.

**Fire Dept. Report** - Dennis presented the June and July reports. He reported that during the month of June there were 6 Town calls and July there were 12 calls. Training continues in EMS training, Administrative training, Fire Apparatus training, Fire Officer training, Firefighter skills training, Health, Safety & Technical training.

**It was moved by Rortvedt, seconded by Hanke and CARRIED to approve the Update for the 20-Year Comprehensive Plan.**

Roger Baumhardt will be at the October meeting with Zoning Questions.

Chairman Luedke reported that he hasn't heard anything concerning the Town of Rhine/Town of Plymouth No Wake Ordinance for Crystal Lake.

Atty. Hughes presented Board members with a copy of an Ordinance Restricting Human Burials to Cemeteries. This will need to go before the Zoning Commission and then to the Town Board.

**A motion was made by Kruschke and seconded by Rortvedt to Approve Use of the Town Hall for: Barb Peterson for September 7<sup>th</sup> and Gail Robison for October 26<sup>th</sup>. Motion Carried.**

**It was moved by Vanderkin, seconded by Kruschke and CARRIED to approve Operator Licenses for Cheryl Beltran and Christina Flores for R-Store.**

A letter was presented to Board Members from Mishawanka Land & Title Co to purchase the lease for the tower on CTH S and buy it out.

The Town Board will begin the process of looking for a new Clerk/Treasurer.

**Chairman Report** – Warren explained that there are new programs that will be available for additional funding for roads and he suggested that the Town contact Roger Laning and ask for his assistance with completing forms that we will be required to complete. Warren has contacted Roger and he is very interested. Warren further explained that the bridge located on Woodland Road is being worked on and should be completed in September. Warren encouraged Board members to consider attending the WTA Convention held in Wisconsin Dells in October.

**Atty Hughes Report** - Atty. Hughes had nothing to report.

**Public Input/Comment** – Chris Scudella and neighbors from Karpathy Lane were present with concerns of a new neighbor that has moved into the subdivision. They explained that there are many vehicles parked at the residence, very loud truck with lots of vehicles coming and going all day and night and very loud noise coming from the residence. The noise wakes many of the neighbors during the night. They have tried to reach out to them and be neighborly and explain their concerns, however nothing is being done. The neighbors are turning to the Town of direction as they are at a loss of what to do. The Sheriff's Dept. is aware of the issue and are watching the area and encouraged neighbors to attend a Town meeting.. Chris also stated that the smaller children are alone at night. Mrs. Scudella brought along a copy of the sheriff's report. Several other neighbors stated that they drop off garbage along the road and have no respect for others. Atty. Hughes will meet with Mrs. Scudella.

Board members once again discussed the bridge located on Short Cut Road.

There being no further business, the building permits were reviewed and the bills were approved. **A motion was made by Rortvedt and seconded by Hanke to adjourn the meeting. Motion Carried**

Laura S. Raeder, Clerk/Treas.  
Town of Plymouth

MINUTES OF THE SEPTEMBER 3, 2019  
PUBLIC HEARING & REGULAR TOWN BOARD MEETING  
Town Hall – 7:00 P.M.

**PRESENT:** Warren Luedke, Roger Rortvedt, Jack Hanke, Glen Kruschke, Gary Vanderkin, Janice Abraham, Jim Lubach, Willy Van Sluys, Drew Fritz, Atty. Hughes, Laura S Raeder, and the Public

**ABSENT:** None

The September 3, 2019 Public Hearing & Regular Town Board Meeting opened with the Pledge of Allegiance and was called to order by Chairman Luedke.

The Public Hearing was called to order by Zoning Commission Chairperson, Janice. The clerk read the notice explaining the purpose of the Public Hearing that being Item #1 – To consider granting a Zoning Change from R-1 (Single & Two Family Residence District) to A-2 (Agricultural Land District) to Jesse Schwartz, on his property which is located on County Road OJ, part of the SW, NE, Section 10, being about 7 acres. **Jesse** was present and explained that he would like to build a house where the pole barn is located. Currently 5 acres are being farmed and approximately 2 acres will be yard. **Motion was made by Lubach and seconded by Van Sluys to recommend to the Town Board to grant the petitioner his request. Motion Carried.**

The Public Hearing adjourned and the Regular Town Board was called to Order. **It was moved by Rortvedt, seconded by Kruschke and CARRIED to approve the Minutes of the August 6, 2019 Regular Town Board.**

**Sheriff's Dept. Report** - There was no one present.

**Fire Dept. Report** – Chief Fellows presented the Board with the August report, stating that there were 402 hours of training and there were 9 fire inspections for the month.

**A motion was made by Kruschke and seconded by Vanderkin to go along with the Recommendation from the Zoning Commission to Re-Zone the property belonging to Jesse Schwartz, being about 7 acres. Motion Carried.**

Chris Merklein, representing W5172 LLC, (Van Horn Real Estate) was present requesting a Conditional Use Permit to allow them to construct a 160' x 50'4" Wood Frame Building with Steel Exterior Siding & Roof, with 4 separate tenant rental units. Janice stated that the Joint Review Committee met and this request had been approved by the Committee, as it falls within the city of Plymouth's extra-territorial zoning jurisdiction. Board members stated that the Board would like to see the property landscaped and Chris stated that this would be done. **A motion was made by Rortvedt, seconded by Hanke and CARRIED to approve the Conditional Use Permit.**

Atty. Hughes reported that Mr. Dietz could not attend the Meeting tonight and would come in October. Atty. Hughes explained that Mr. Dietz is raising honey bees on his property which is zoned Residential and it should be zoned Agricultural for him to raise the bees. Jack Burkart was present to state that he is a neighbor to Mr. Dietz and that he and his wife are absolutely opposed to the bees. He stated that there are 4 hives with 12,000 bees and they should not be in a Residential zoning.

Atty. Hughes explained that he has written a letter to Nicholas Rammer and his mother to explain the complaints from the neighbors against the noise, excessive speeds, and behavior of Nick and stated that there is a criminal complaint filed. Glen stated that he has talked to a close neighbor who stated that the situation has gotten better. At this time, Atty. Hughes will not look into this further.

The Board discussed setting a date to interview the 4 candidates for the Clerk/Treasurer position. They will meet on Monday September 16<sup>th</sup> at 6:30PM.

**Chairman Report** – Chairmn Luedke reported that the bridge on Woodland Road is nearing completion and should be open this coming weekend. He stated that the Board is looking into Hill & Dale Road to Country Aire Road and also Rocky Lane for possibly this fall yet and that the County is looking into the Bridge on Willow Road which will be a shared cost project with the Town of Sheboygan Falls.

**Atty. Hughes** – Atty. Hughes had nothing further to report.

**Public Input/Comment** – Jeff Meinert, the new owner of Plymouth Cabinetry (formerly Wieser's) was present asking questions about putting up an advertising sign on the light pole located on his property. Atty. Hughes stated that it would need to meet the set back requirements and a state permit would be required. Jeff will look into exactly where the right of way is and decide what he should do.

There being no further business, the building permits were reviewed and the bills were approved. **A motion was made by Rortvedt and seconded by Kruschke to adjourn the meeting. Motion Carried**

Laura S. Raeder, Clerk/Treas.  
Town of Plymouth

TOWN OF PLYMOUTH  
SPECIAL TOWN BOARD MEETING  
September 16, 2019 - Town Hall – 6:30 P.M.

**PRESENT:** Warren Luedke, Roger Rortvedt, Gary Vanderkin, Glen Kruschke, Jack Hanke, & Laura S Raeder

The September 16, 2019 Special Town Board Meeting opened with the Pledge of Allegiance and was called to order by Chairman Luedke.

The purpose of the Special Town Board Meeting was to Meet in Closed Session to Interview & Hire the Town Clerk/Treasurer pursuant to Sec. 19.85 (1) (c).

**A motion was made by Rortvedt and seconded by Vanderkin to adjourn and go into Closed Session to Interview the Town Clerk/Treasurer Applicants pursuant to Sec. 19.85 (1) (c). A roll call vote was taken: Luedke, Yes; Rortvedt, Yes; Kruschke, Yes; Vanderkin, Yes; Hanke, Yes. Motion Carried.**

The Board interviewed the applicants. **It was moved to adjourn the Closed Session, A roll call vote was taken: Luedke, Yes; Rortvedt, Yes, Kruschke, Yes; Vanderkin, Yes; Hanke, Yes. Motion Carried.**

Laura S. Raeder, Clerk/Treas.  
Town of Plymouth

MINUTES OF THE OCTOBER 1, 2019  
PUBLIC HEARING & REGULAR TOWN BOARD MEETING  
Town Hall – 7:00 P.M.

**PRESENT:** Warren Luedke, Roger Rortvedt, Glen Kruschke, Jack Hanke, Gary Vanderkin, Russ Vanderkin, John Mersberger, John Capelle, Dave Karsten, Atty. Hughes, Laura S. Raeder, and the Public

**ABSENT:** Jeff Rhude

The October 1, 2019 Public Hearing & Regular Town Board Meeting opened with the Pledge of Allegiance and was called to order by Chairman Luedke.

The Public Hearing was then called to order by Board of Adjustment Chairman, John Mersberger. The Clerk read the notice of the Public Hearing, that being, Item #1 – To consider granting a Variance to Tom Wieser, W5801 Woodland Road, to allow him to construct a 30' x 40' Garage on his property which will be larger than allowed and it will be an additional building on his property. Tom stated that the building will be used for his hobbies and will have vinyl siding to match his house. No one spoke for or against this request. **A motion was made by Vanderkin and seconded by Capelle to grant this request. Motion Carried**

The Public Hearing adjourned and the October Regular Town Board was called to order by Chairman Luedke. **It was moved by Rortvedt and seconded by Kruschke approve the minutes of the September 3, 2019 Public Hearing & Regular Town Board Meeting and the September 16, 2019 Special Town Board Meeting. Motion Carried.**

**Sheriff's Dept. Report** - No one was present.

**Fire Dept. Report** - Chief Fellows presented board members with the month of September Fire Dept. Report. He reported 472 training hours completed in September and 65 calls in the month of September. He continues with inspections.

**Discussion & Possible Acton of These Items:**

Mike Beeck & Jeff Busar, from Otter Creek Landscape & Wreath Co., Inc., N6625 were present to request a Conditional Use Permit to allow them to construct a 14' x 48' Single Pole V-Structure Sign on their property located at STH 57, to be used as Self Advertising or to Rent Out. Mike explained that he has been in business for over 30 years and would like to draw more people to their business. They have already received a permit from the State. They were reminded that they can only have one sign on their business, so they will need to remove the existing smaller sign located near their driveway. **A motion was made by Kruschke, seconded by Vanderkin and APPROVED to allow for the new sign.**

Peter Dietz was present to discuss the bees that he has on his property located on CTH C. Peter explained how important the hives are and that they really are not harmful. He stated that he has 4 hives, with about a total of 50,000 bees. Mr. Dietz introduced Charlie Koenen, Executive Director of BeeVangelists, Inc. who further explained and educated those present on the bees and their hives. Atty. Matt Mooney, representing some of the neighbors stated that the bees do not belong in a residential zoning and are only be allowed in an agricultural zoning district. Several neighbors spoke against having them this close to their homes and families. Board members stated that this property is zoned R-3 (Single Family Residence District (sewered) and does not allow beekeeping as a Principal Use or a Conditional Use. Mr. Dietz explained that this is not a good time to move the bees. **A motion was made by Hanke and seconded by Rortvedt to allow the Dietz's to keep the bees until it is safe to move them without killing them (which would be the end of May). Motion Carried.**

Roger Baumhart appeared to discuss a concept plan for his property located at the end of Sandstone Lane. Kevin Struck was also present to explain to the Board that the Baumhardt's would like to split their property and which option he felt would be better. Option B – would give the Town more A-1 land and Lots 1, 2, & 3 would be smaller and rezoned to R-1 and A-5, with the remaining being zoned from A-1 to A-PR which would be Farmland Preservation. They will continue to discuss and come back for re-zonings.



Warren stated that the work on Inez Court will be addressed this fall yet.

**It was moved by Kruschke, seconded by Hanke and CARRIED to approve Operator Licenses for Tina Harney and Tabitha Buss for R-Store.**

**A motion was made by Vanderkin and seconded by Kruschke to approve Use of the Town Hall for Alvin Entringer for December 7<sup>th</sup>. Motion Carried.**

**It was moved by Hanke and seconded by Vanderkin to approve Warren and Glen going to the WTA Conventions in Wisconsin Dells. Motion Carried.**

October 21<sup>st</sup> was the date chosen to meet and work on the 2020 Proposed Budget at 6:00PM.

**A motion was made by Rotvedt, seconded by Kruschke to go into Closed Session. Roll Call Vote was taken – Motion Carried with 5 Ayes.**

**It was moved by Rortvedt, seconded by Kruschke to come back into Open Session. Motion Carried with 5 Ayes.**

**A motion was made by Kruschke and seconded by Hanke to offer the Clerk/Treasurer Position to Christine Herman. Motion Carried.**

**Chairman Report** – Chairman Luedke gave a road report and stated that the weight limit sign will go up on Woodland Road. He also stated that we have received 90-10% program from the state and he reported that Roger Laning will help with the paper work. Warren stated that paving of Hill & Dale is on schedule for this fall and also that a permit from the state will be granted to place a culvert under Spur Lane.

**Atty. Hughes** – Atty. Hughes had nothing to report.

**Public Input/Comment** – Glen questioned the WTA Grant Program for Election Security. We will look into it.

There being no further business, the building permits were reviewed and the bills approved. **A motion was made by Vanderkin, seconded by Kruschke and CARRIED to adjourn the meeting.**

Laura S. Raeder, Clerk/Treas.  
Town of Plymouth

MINUTES OF THE OCTOBER 8, 2019  
SPECIAL TOWN BOARD MEETING  
Town Hall – 7:00 P.M.

**PRESENT:** Warren Luedke, Roger Rortvedt, Glen Kruschke, Jack Hanke, Gary Vanderkin, & Laura S. Raeder  
**ABSENT:** None

The October 8, 2019 Special Town Board Meeting opened with the Pledge of Allegiance and was called to order by Chariman Luedke.

**A motion was made by Rortvedt, seconded by Kruschke to go into Closed Session to Discuss & Hire the Town Clerk/Treasurer pursuant to Sec. 19.85 (1)(c). Motion Carried with a Roll Call Vote – 5 Ayes**

**It was moved by Hanke and seconded by Vanderkin to Adjourn the Closed Session. Roll Call Vote was taken and CARRIED with 5 Ayes.**

**A motion was made by Hanke and seconded by Vanderkin to offer Debi Schwind the position of Clerk/Treasurer. Motion Carried.**

**A motion was made by Vanderkin, seconded by Hanke and CARRIED to adjourn the Special Town Board Meeting.**

Laura S. Raeder, Clerk/Treas  
Town of Plymouth

MINUTES OF THE OCTOBER 21, 2019  
SPECIAL TOWN BOARD MEETING  
Town Hall - 6:00pm

The October 21, 2019 Special Town Board Meeting opened with the Pledge of Allegiance and was called to order by Chairman Luedke.

Board members reviewed and worked on the 2020 Proposed Budget.

November 18, 2019, at 7:00PM is the date that was set for the 2020 Proposed Budget Hearing and Special Town Meeting of the Electors.

There being no further business, **A motion was made by Kruschke, seconded by Hanke and CARRIED to adjourn the Special Town Board Meeting. Motion Carried.**

Laura S. Raeder, Clerk/Treas.  
Town of Plymouth

MINUTES OF THE November 5, 2019  
PUBLIC HEARING & REGULAR TOWN BOARD MEETING  
Town Hall – 7:00 P.M.

**PRESENT:** Warren Luedke, Roger Rortvedt, Glen Kruschke, Jack Hanke, Gary Vanderkin, Russ Vanderkin, John Mersberger, John Capelle, Dave Karsten, Jeff Rhude, Atty. Hughes, Laura S. Raeder, Debra Schwind and the Public  
**ABSENT:**

The November 5, 2019 Public Hearing & Regular Town Board Meeting opened with the Pledge of Allegiance and was called to order by Chairman Luedke.

The Public Hearing was then called to order by Board of Adjustment Chairman, John Mersberger. The Deputy Clerk read the notice of the Public Hearing, that being,

1. To consider granting a Variance to Mark & Amy Albers, located at W6001 County Road C, to allow them to construct a 15' x 40' Storage Building on their property, which will be closer to the side lot line than allowed. Mark stated that the storage building will be used to store their motor home and there will be no electric to the building. The clerk read a letter from the Raabs' stating they were in favor of the storage building. No one spoke against the request. **A motion was made for the storage building to be 14 feet off the lot line by Jeff Rhude and seconded by Russ Vanderkin to grant this request at 14 feet off the lot line. Motion Carried.**

The Public Hearing adjourned and the November Regular Town Board was called to order by Chairman Luedke.

Clerk asked to amend the agenda to add a picnic license for Winooski Bowmen. **A motion was made by Kruschke and seconded by Hanke. Motion Carried**

**A motion was made by Rortvedt and seconded by Vanderkin to approve the minutes from October 1, 2019 Public Hearing & Regular Town Board Meeting and the September 16, 2019 Special Town Board Meeting. Motion Carried.**

**Sheriff's Dept. Report** - No one was present.

**Fire Dept. Report** - Chief Fellows presented board members with the month of October Fire Dept. Report. He is all caught up with inspections.

**Discussion & Possible Action of These Items:**

To consider granting a Conditional Use Permit to American Transmission Company and Extension were present to request a Temporary Conditional Use Permit to all them to operate a Temporary Storage of Construction Equipment & Materials at N5814 County Road S through September of 2020. **A motion was made by Vanderkin and seconded by Rortvedt and approved to allow the storage through September 2020.**

To consider granting a Conditional Use Permit to (NET-LEC LLC) Jeff Zeinert, MI – Tech Services, to allow them to place 96 count fiber optic cable both aerial & directional boring in the Town of Plymouth. **A motion was made by Rortvedt and seconded by Kruschke to grant a conditional use permit to allow the boring under Lando, Schwaller and Rocky Knoll. Motion Carried.**

Roger Laning – Report on Road Work – working on applications for 90/10 grants due by Dec 5<sup>th</sup>.

**A motion was made by Kruschke and seconded by Rortvedt to approve the Joint Powers Agreement 911 Emergency System. Motion Carried**

**It was moved by Vanderkin, seconded by Kruschke and CARRIED to approve Liquor Licenses for GPM Southeast, LLC.**

Adopt Ordinance restricting Human Burials to Cemeteries only – it's an amendment to the zoning code just like a zoning change. This will be put on the agenda for next month for the zoning board.

**A motion was made by Hanke and seconded by Kruschke to approve Use of the Town Hall for Darlene Vanderkin for Feb. 15, 2020 and Colleen Kaat for June 7, 2020 Motion Carried.**

**It was moved by Rortvedt and seconded by Hanke and CARRIED to approve Operator Licenses for Jessica Quasius for R-Store.**

Just a reminder Plight of our Pollinators with BeeVangelist, Charles Koenen at Generations November 19, 2019 7 - 8:30pm

Reminder Budget Hearing November 18, 2019 at 7pm

**It was moved by Rortvedt and seconded by Hanke and CARRIED to approve Picnic Licenses for Winooski Bowmen's**

**Chairman Report** – Chairman Luedke gave a road report and stated that the culverts were done on Inez Court and Spur Lane. He also stated that we did get accepted for next year for Rocky Lane for the trip program. Warren stated that paving of Hill & Dale is half done. Warren put in to the county the project list for next year. Linda Lane, Isaac Court, Rocky Lane and Woodchuck Lane are on the list. Hwy 23 ditches were cleaned out.

**Atty. Hughes** – Atty. Hughes had nothing to report.

**Public Input/Comment** –

Mike Limberg from the Town of Greenbush informing the Town of Plymouth board of the building permit that they issued to Master Tech for the AT&T tower located on Town of Plymouth property. It is for the same AT&T tower that a permit was issued for in March 2019.

American Tower would like to redo the lease or purchase the property. This will be revisited next month.

Apply for Computer Grant by November 14, 2019.

Debra Schwind sworn in as Deputy Clerk/Treasurer

There being no further business, the building permits were reviewed and the bills approved.

**A motion was made by Rortvedt and seconded by Kruscke and CARRIED to adjourn the meeting.**

**Debra Schwind**, Deputy Clerk/Treas.  
Town of Plymouth

TOWN OF PLYMOUTH  
2020 PROPOSED BUDGET HEARING, SPECIAL TOWN MEETING  
& SPECIAL TOWN BOARD MEETING  
November 18, 2019

**PRESENT:** Warren Luedke, Glen Kruschke, Jack Hanke, Roger Rortvedt, Gary Vanderkin, Atty. Hughes, Laura Raeder & Debra Schwind

**ABSENT:**

The November 18, 2019 Proposed 2020 Budget Hearing, Special Town Meeting & Special Town Board Meeting opened with the Pledge of Allegiance.

The 2020 Proposed Budget Hearing was called to order by Chairman Luedke. The Clerk presented the 2020 Proposed Budget. Questions were asked and answered. **A motion was made by Rortvedt and seconded by Kruschke to adjourn the 2020 Proposed Budget Hearing. Motion Carried.**

The November 18, 2019 Special Town Meeting was called to order by Chairman Luedke. **It was moved by Kruschke and seconded by Hanke to adopt the Town Tax Levy of \$274,838.00 to be paid in 2020. Motion Carried.**

**A motion was made by Vanderkin, seconded by Rortvedt and CARRIED to approve the 2020 Highway Expenditures. Motion Carried**  
**It was moved by Rortvedt and seconded by Hanke to adjourn the Special Town Meeting.**

Chairman Luedke called the November 18, 2019 Special Town Board Meeting to order. **It was moved by Kruschke, seconded by Vanderkin and CARRIED to adopt the 2020 Proposed Budget Summary. A motion was made by Rortvedt and seconded by Kruschke to adjourn the Special Town Board Meeting.**

Debra Schwind,  
Clerk/Treasurer  
Town of Plymouth

MINUTES OF DECEMBER 3, 2019  
PUBLIC HEARING & REGULAR TOWN BOARD MEETING  
Town Hall – 7:00 P.M.

PRESENT: Warren Luedke, Roger Rortvedt, Jack Hanke, Glen Kruschke, Gary Vanderkin, Janice Abraham, Jim Lubach, Willy Van Sluys, Drew Fritz, Atty. Hughes, Debra Schwind, and the Public  
ABSENT: None

The December 3, 2019 Public Hearing & Regular Town Board Meeting opened with the Pledge of Allegiance and was called to order by Chairman Luedke.

The Public Hearing was called to order by Zoning Commission Chairperson, Janice Abraham. The clerk read the notice explaining the purpose of the Public Hearing - Recommend to the Town Board to adopt an Ordinance change restricting human burials to cemetery only. Motion was made by Jim Lubach and seconded by Drew Fritz to recommend to the Town Board to adopt the amendment to the Town of Plymouth zoning ordinance restricting human burials to cemeteries only. Motion Carried.

The Public Hearing adjourned and the Regular Town Board was called to Order. It was moved by Roger Rortvedt and seconded by Glen Kruschke and CARRIED to approve the Minutes of the November 5, 2019 Public Hearing & Town Board Meeting and November 18, 2019 Budget Hearing, Special Town Meeting & Special Town Board Meeting.

Sheriff's Dept. Report - There was no one present.

Fire Dept. Report – Chief Fellows presented the Board with the November report, stating that there were 304 hours of training, 25 EMS Calls and 46 fire inspections for the month of November.

A motion was made by Gary Vanderkin and seconded by Glen Kruschke to go along with the Recommendation made by the Zoning Commission to Adopt an Ordinance Restricting Human Burials to Cemeteries only. Motion Carried.

American Tower sent a letter requesting to reduce the dollar amount of their lease. More information will be needed from American Tower. A motion was made to table the request until the January 9<sup>th</sup> meeting. A motion was made by Roger Rortvedt, seconded by Gary Vanderkin. MOTION CARRIED.

Roger Laning presented the board with 3 completed project applications for putting a cul de sac on the end Clover Lane, Willow Road Bridge(over Otter Creek) and pulverize and pave on 2 miles of Woodland Road. Motion to approve the 3 project applications to be sent in for the 90/10 State program. Motion made by Glen Kruschke and seconded by Roger Rortvedt. MOTION CARRIED.

Roger Laning presented the board members with the Road Rating Report and a comprehensive list of the Town roads and their rating. A motion was made to send in the Road Construction Annual Report which includes Windchime Ct for aid to the state. Motion made by Gary Vanderkin and seconded by Roger Rortvedt. MOTION CARRIED.

A motion was made by Gary Vanderkin and seconded by Glen Kruschke and CARRIED to approve a Liquor License for Terry Stoeckigt.

A motion was made by Gary Vanderkin and seconded by Jack Hanke and CARRIED to approve an Operator License for Terry Stoeckigt -Terry's Bait and Tackle and Cindy Kraus – Winooski Bowmen's Club

A motion was made by Glen Kruscheke and seconded by Roger Rortvedt and CARRIED to approve a Picnic License for Winooski bowmen for January 11, 2020 & January 25, 2020

A motion was made by Jack Hanke and seconded by Roger Rortvedt and CARRIED to approve to appoint the following as Election Poll Workers for 2020: May Steinhardt, Clem Steinhardt, Shirley Steiner, Carol Miller, Michelle Mauk, Kay Keys, Cheryl Steinhardt, Doreen Hanke, Linda Luedke, Susie Raeder, Karen Fermanich, Chris Honeyager, Barb Peterson, Bonnie Roltgen and Terry Wadel

Change the Date for the January Town Hall Meeting from January 7, 2020 to January 9, 2020. A motion was made by Gary Vanderkin and seconded by Jack Hanke. MOTION CARRIED

Chairman Report – Chairman Luedke reported that the water issue by Crystal Lake - There is nothing we can do about that because the lake is that just that high. It's coming over the edge. Ditches were cleaned out and it's going to increase the water flow by at least 15% if it doesn't stop, slush up and freeze it'll improve it a lot.

Atty. Hughes – Atty. Hughes had nothing further to report.

Public Input/Comment –.No public comments or input.

There being no further business, the building permits were reviewed and the bills were approved. A motion was made by Roger Rortvedt and seconded by Glen Kruschke to adjourn the meeting. Motion Carried Meeting ended at 7:51 pm

Debra Schwind, Clerk/Treas.  
Town of Plymouth



MINUTES OF THE DECEMBER 30, 2019  
SPECIAL TOWN BOARD MEETING  
Town Hall – 7:00 P.M.

**PRESENT:** Warren Luedke, Roger Rortvedt, Gary Vanderkin, Jack Hanke, Glen Kruschke,  
Debra Schwind and Laura Raeder.

**ABSENT:** Atty. James Hughes

The December 30, 2019 Special Town Board Meeting opened with the Pledge of Allegiance and was called to order by Chairman Luedke. The board members reviewed all of the December 2019 bills. **A motion was made by Rortvedt and seconded by Kruschke to approve the December 2019 bills. Motion Carried.**

There being no further business, **It was moved by Rortvedt and seconded by Hanke to adjourn the Special Town Board Meeting. Motion Carried.**

Debra Schwind Clerk/Treas.  
Town of Plymouth